



Introducing UCPATH Online

UCPATH Online is your dedicated dashboard to view, access, and update your personal information, 24/7 from your computer or mobile device.

The UCPATH Online Dashboard allows you to:

- View Your Paycheck
- View/Update Benefits* +
- View Retirement Information+
- View Vacation & Sick Balances+
- Update Emergency Contacts
- View/Update Personal Information
- Access Health & Welfare Information+
- View/Update Withholdings Information
- Read Notices & Updates



IMPORTANT—Set up your account **TODAY!** You only have **31 days** from your hire date to enroll in benefits.+

*You can enroll in benefits during open enrollment or during a qualifying life event

+Benefit eligibility and enrollment based off employee class, etc. Please speak with your HR representative for further information

To access UCPATH Online, you will need to create a **UCLA Logon ID** & enroll in **UCLA Logon MFA**.

How to create a UCLA Logon ID & enroll in MFA:

1. Obtain your UCLA Employee ID from your supervisor
2. Visit <https://www.it.ucla.edu/iamucla/iam-overview>
3. Click **CREATE A UCLA LOGON ID** > Agree to Terms of Service
4. Enter UCLA ID Number (UID)
5. Verify Identity > **CONTINUE**
6. Enter desired UCLA Logon ID, password, etc. > click **CREATE UCLA LOGON ID**
Once created, your UCLA Logon ID becomes permanent & cannot be changed
7. Next, you will be asked to enroll in **Multi-Factor Authentication (MFA)**. Click "**ENROLL**" and follow the outlined steps to complete
8. Visit <https://accounts.iam.ucla.edu/mfa> to link devices to your MFA account

Once your UCLA Logon ID and MFA are setup, in order to access UCPATH Online, please visit: ucpath.universityofcalifornia.edu

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